

Carl Albert State College-Poteau  
Division of Social & Behavioral Sciences

Selected Topics Sociology

(Soc-8070)

Fall 2012 Syllabus

**Instructor: Fred Christopher**      Email: fchristopher@carlalbert.edu      Phone: 918.775.0715

**Office Hours:** M-F 7:30-8:00, MWF 9:50-12:00 TTH 10:45-12PM, afternoon and evening hours by appointment

**Required Text:**

None

**Course Description:**

A course designed to allow students to take a more comprehensive study of selected topics in Sociology. This study will afford students the opportunity to focus on specific areas of interest and view these areas from different perspectives.

**CASC General Education Outcomes:**

- A. Demonstrate Knowledge
- B. Think Critically
- C. Communicate Effectively
- D. Practice Global/Civic Awareness

**Course Objective:**

A. To develop within the student the ability to have a better understanding of the social problems within our culture and evaluate our success in addressing them.

B. To utilize critical thinking skills and the sociological imagination to suggest ways to improve these conditions in our community.

C. That these problems be addressed from the functionalist, conflict, and interpersonal perspectives.

**Course Outcomes:**

- A. Use the concepts, language, and major theories of Sociology to communicate discussed topics.
- B. To develop the students ability to explain and discuss targeted topics in sociology.
- C. Understand and utilize the scientific method in discussing relevant topics.

## **Course Requirements:**

### A. Course Content and Assignments:

- B. The general format of the class will be lecture, discussions, and individual research. The student is responsible for reading the assigned topic before each class and for participation in class discussion. As the instructor, I will have guest speakers throughout the semester.

### C. Extra Credit:

Extra credit may be earned by: class participation, excellent attendance, extra assignments in addition to those assigned in class, excellent portfolio and by being prompt and prepared for class. Extra credit is represented by the awarding of gold stars.

### D. Homework:

Homework assignments will be given in class for each chapter. All due dates will be said during the class period. It is the responsibility of the student to remember their homework instructions and contact instructor prior to due date if there is a problem. Don't procrastinate. ☺

Late homework will NOT be accepted unless the student is performing in a CASC activity.

### E. Project:

Students will complete a research project during the semester. The start date will depend on class progression through the course material and the project due date will be stated verbally in class. Students will be required to research their work in the library to receive full credit. Students who do not participate and follow instructions given in class will not receive credit for the project.

### F. Exams:

A series of examinations will be given during the semester. Each examination will be a sectional test covering material that has been covered since the previous examination. Exam days will be stated verbally in class. The chapter tests will be objective in nature to include possible multiple choice, true/false and fill in the blank. Once you have started the chapter test, there will be a set time limit to complete the test. Students will not be allowed to disrupt an exam if they arrive late.

A final comprehensive test will be given during "finals week". The final test will also be objective in nature to include possible multiple choice, true/false and fill in the blank. There will also be a time limit to complete the test. Students should be encouraged to keep their previous study guides to prepare for the final.

Make-up exams will only be allowed for the following reasons: Sever illness, deaths or other family emergencies, school functions, or other unusual circumstances that may occur. The instructor has the final decision in determining the validity of requests for make-up exams.

### **Attendance:**

Attendance will be taken daily. Students' arriving after attendance has been recorded will counted absent.

Punctual and regular class attendance is expected of all students. Each student will be credited 100 points for attendance at the beginning of the semester. Each student can miss up to 3 days without loss points. Each day absent after the 3rd day will result in a loss of 10 points MWF classes and 12 points for the TR classes. It is the responsibility of the student to consult with his/her instructors when an absence must be excused.

### **Performance Assessment:**

The scores will be averaged and the following scale will be used to determine the final grade.

A= 100% to 90%

B= 89% to 80%

C= 79% to 70%

D= 69% to 60%

F= 59% and Below

### **Students With Disabilities:**

Carl Albert State College complies with Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990. Students with disabilities who need special accommodations should make their request in the following way:

A. Talk with your instructor after class or during hours about your disability or special needs related to work in class.

B. Complete the Request for Special Accommodations Form with the ADA Coordinator located in the Disability Services Office in the Guidance Center in Office HH 112 D.

### **Academic Integrity:**

Carl Albert State College as an academic community considers all forms of academic misconduct and dishonesty serious matters which warrant serious attention. **Academic dishonesty includes, but is not limited to, cases of cheating and plagiarism, and is, at the very least, subject to disciplinary action by the instructor of record. More serious infractions will warrant disciplinary actions by the college.**

Cheating is considered to be a serious infraction of academic integrity and as such is not tolerated at CASC. Specifically, cheating includes, but is not limited to, instances where work is turned in that is not one's own, copying others' answers in exams and/or papers, infiltration of grading systems, use of deception in acquisition of answers in course requirements, and/or instances of forgery.

Plagiarism is considered an unacceptable and prohibited practice and incompatible with the educational mission of Carl Albert State College. Since plagiarism always carries with it consequences, all students are expected to be familiar, at a functional level, with the rules for avoiding plagiarism.

*Intentional plagiarism* is a deliberate act of academic dishonesty in which an individual knowingly represents the work or knowledge of another person as one's own, knowingly incorporates into one's work the words or ideas of another person without clear attribution, fails to acknowledge clearly the partial or full authorship of someone else when submitting a work, and/or consistently fails to cite or quote textual resources properly.

### **Class Conduct:**

You are a college student therefore I expect and will accept nothing less than mature adult behavior. Respect others, whether they are your instructor, other campus faculty and staff, guest speakers or your fellow students. It is the responsibility of every CASC Student to adhere to the CASC Code of Conduct outlined in the CASC Student Handbook.

The following are prohibited:

- Tobacco products
- Cell phones, pagers or newspapers
- Children and other visitors (except by invitation of the instructor)
- Food or drinks
- Sleeping

Laptops and iPods may be used for course purposes only during lectures. If you are caught using these devices for any other purpose you will be asked to leave the classroom and will be withdrawn from the course. No Exceptions.

### **Faculty Complaint Protocol:**

A student who feels he or she has serious grounds and evidence to demonstrate unfair treatment by a faculty member may file a formal written complaint with the division chair. First, however, the student is encouraged to visit with the faculty member on an informal basis to discuss the situation. If, after the visit, the student still wishes to file a formal complaint, the division chair will call a meeting between the student and the faculty member to discuss the

complaint and any further action. If the issue still remains unresolved, the division chair, faculty member, and the student will meet with the Vice President of Academic Affairs.

**CASC Mission Statement:** *To provide affordable, accessible, and exceptional education that fosters student success.*

Syllabus Contractual Agreement

Introduction to Psychology

I, \_\_\_\_\_, have read the above syllabus and understand it.

(print your first and last name)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_