

----- Forwarded message -----

From: **White, Michelle** <mwhite@carlalbert.edu>

Date: Tue, May 15, 2012 at 10:19 AM

Subject: Re: HLC Information

To: "Harris, Cherish" <csharris@carlalbert.edu>

Good Morning!

Strengths of the Federal TRiO programs on our campus are the low staff to student ratio and the amount of money we can spend on tutoring and summer programs. Also, the amount of support we as TRiO programs receive from our Administration and Business office.

Concerns of the Federal TRiO programs are the amount of time it takes to receive monthly budgets from Business Office. This a concern since we need to be able to reconcile our budgets each month & it states in our grants that we will receive budgets monthly so we can compare them against what we have to check for errors by either party.

Recommendation for Improvements of Federal TRiO Programs is to be able to get budgets on a monthly basis so that we can better utilize our funds for our participants.

I hope this is what you are looking for.

Thanks,
Michelle

On Fri, May 11, 2012 at 4:16 PM, Harris, Cherish <csharris@carlalbert.edu> wrote:
Michelle,

Tomorrow is Saturday. :) You can wait until next week. If you don't mind to email to me, that would be awesome. Thank you so much! Have a great weekend!

Cherish

On Fri, May 11, 2012 at 4:13 PM, White, Michelle <mwhite@carlalbert.edu> wrote:

I will work on this tomorrow. The UB, UBMS, and SSS APR won't tell you anything as they are tables with 100 fields and about 700 student names. The Dept. of Ed. has a program it runs to see if we are in compliance. If you would still like them I will have to email them to you, as they are too large to keep hard copies.

Michelle

On Fri, May 11, 2012 at 4:06 PM, Harris, Cherish <csharris@carlalbert.edu> wrote:

Michelle,

I am working on gathering information for HLC Criterion II: Integrity. I'm doing the financial portion on the sub-component 2-B: "The institution has and follows an array of established policies sufficient to carry out its financial, academic, personnel, and auxiliary functions ethically. Naturally, the grant funded programs are a part of this. Would you mind to answer a few questions for me, please? I've also included the blurb that I have now. PLEASE feel FREE to offer suggestions and revisions. Thanks so much!

* What would you say is a strength of the federal programs?

* A weakness?

* How can we improve this weakness?

*Would you mind to send me a copy of each of the grant's latest APRs , please?

· Grant funded programs: CASC has several federally funded programs. Upward Bound, Upward Bound Math/Science, Student Support Services, Educational Opportunity Center, and Educational Talent Search fall under the umbrella of Trio programs. CASC also possesses a Title III grant. The CASC Title III (as do all federal programs) grant coordinator sends an annual performance report to the U.S. Department of Education annually to be accountable for federal funds. Oversight for the trio programs is provided through the Business Office who is charged with following regulations on expenditures and through our internal and external audits mentioned above to ensure policies and procedures for grant funds are being followed. The state

funded grants are Scholars for Excellence and Power One. They follow state guidelines.

Specific Strengths: Administration is supportive and diligent in adhering to state and federal guidelines set forth for grant funded programs.

Specific Concerns: Spending is sometimes limited by how the grant was written.

The above information was obtained through emails with Michelle White, Director of Federal Trio Programs and reviewing annual performance reports from each grant.

Specific Recommendation for Improvement: Be conscious of the way the grant is written and the way the institution wants to spend the funds.

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Cherish Harris
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