

## AGENDA

### Criterion #2 Committee Meeting

September 8, 2010

- I. Welcome committee and explain our mission
- II. Hand out binders with HLC materials
- III. Discuss purpose of self-study report and our role
- IV. Discuss timeline

## AGENDA

### Criterion #2 Committee Meeting

September 23, 2010

- I. Review prior CASC self-study report
- II. Give examples of other school's self-study
- III. Discuss CASC resources
- IV. Begin discussing components of self-study

## AGENDA

### Criterion #2 Committee Meeting

10/6/2010

- I. Quick review of 9/22/2010 meeting on resources
- II. Review discussion of planning documents and status of 2008-2011 Strategic Plan
- III. **The organization's allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve quality of education, and respond to future challenges and opportunities.**
  - Discuss "capacity". What does this mean for CASC?
  - How do we evaluate and plan to fulfill our mission, improve quality of education, and respond to future challenges and opportunities?
- IV. Discuss **environmental scanning**
  - How do we do this?
  - Who are our constituents?
  - What trends do we see?
  - What are our challenges? Opportunities?
- V. Hand out list of self-study websites—please review other schools' Criterion #2 before next meeting

## AGENDA

### Criterion #2 Committee Meeting

November 3, 2010

- I. Review self-study reports from other colleges
- II. Pinpoint ideas and format the committee likes from the examples

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Criterion #2 Committee Meeting

Wednesday, December 1, 2010

- I. Review self-study reports from other colleges
- II. What trends were mentioned?
- III. What processes were developed?
- IV. What resources were required?

## AGENDA

### Criterion 2 Committee Meeting

March 2, 2011

- I. Review Core Component 2A
- II. Review "current capacity"
- III. Use evaluation tool to break down planning document
- IV. Set next meeting date

## AGENDA

### Criterion #2 Committee Meeting

April 6, 2011

- I. Review and approve minutes from last meeting
- II. Review evaluation process for looking at first 18 pages of planning document
- III. Discuss committee's role in developing planning document for 2012-2015
- IV. Suggestions for additional documents that need to be considered in our planning process

## AGENDA

### Criterion #5 Committee Meeting

June 14, 2011

- I. Review minimum expectations
- II. Discuss changes to criterion
- III. Make assignments for additional data collection



## AGENDA

### Criterion #5 Committee Meeting

June 28, 2011

- I. Review HLC changes to Criterion
- II. Review data collection to date—specifically physical plant

## AGENDA

### Criterion #5 Committee Meeting

July 12, 2011

- I. Review changing Criterion components
- II. Review data collection to date
- III. Make data collection assignments

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### Criterion #5 Committee Meeting

July 26, 2011

- I. Review data collection to date
- II. Decide on format of draft
- III. Review IT information and seek input for additional data

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Criterion #5 Committee Meeting

August 9, 2011

- I. Review data collection since last meeting
- II. Discuss Criterion changes and their impact on our current draft

## AGENDA

### Criterion #5 Committee Meeting

April 11, 2012

- I. Review new criterion for Resources, Planning & Institutional Effectiveness
- II. Review Evaluative Writing Template
- III. Review current draft of committee document and apply evaluative writing techniques to data collected to this point
- IV. Look for gaps in existing draft
- V. Discuss how we can tie our document to other Criterion

## AGENDA

Criterion #5 Committee Meeting

April 25, 2012

- I. Review draft edits to this point
- II. Review remaining document and sources of evidence
- III. Assign data collection for remainder of document

## AGENDA

### Criterion #5 Committee Meeting

August 14, 2012

- I. Review final Delta version of Criterion #5
- II. Ask for final editing suggestions
- III. Inform committee that all documents referred to in Criterion #5 section have been submitted for inclusion in the electronic resource room for the site visit
- IV. Remind committee of site visit date—February 25, 2013-February 27, 2013
- V. Advise committee of the changes made to the mission statement

#### CASC Mission Statement

*To provide affordable, accessible, and exceptional education that fosters student success.*